

CONTROLLING PERSONS INFORMATION: See A.R.S. § 36-881.4

Controlling Person means a person who:

- a. Has, through ownership, the power to vote at least ten per cent of the outstanding voting securities.
- b. If the applicant or licensee is a partnership, is the general partner or a limited partner who holds at least ten per cent of the voting rights of the partnership.
- c. If the applicant or licensee is a corporation, an association or a limited liability company, is the president, the chief executive officer, the incorporator, an agent or any person who owns or controls at least ten per cent of the voting securities.
- d. Holds a beneficial interest in ten per cent or more of the liabilities of the applicant or the licensee.

Name	Title	Address (Street, City, State, Zip)

DESIGNATED AGENT INFORMATION: (see A. R.S. § 36-889(D))

Each applicant or licensee shall designate an agent who is authorized to receive communication from the Department, including legal service of process, and to file and sign documents for the applicant or licensee

The designated agent for a corporation, association or limited liability company must be a controlling person under 36-881.4.

The designated agent must be a resident of this state.

Designated agent NAME:

Business Address:

Business Telephone number:

Business Fax number:

Attach a copy of one of the following for the designated agent:

A U.S. passport, a birth certificate, naturalization documents, or documentation of legal resident alien status.

I affirm that no Controlling Person has been denied a Certificate to operate a Child Care Group Home or a License to operate a Child Care Facility for the care of children in this state or another state or has had a License to operate a Child Care Facility or a Certificate to operate a Child Care Group Home revoked for reasons that relate to the endangerment of the health and safety of children.

Under penalty of law, I declare that the information provided in the application is accurate and complete.

Applicant/Licensee signature:

Date:

**Public School / Government Agency / Charter School
LIST OF RESPONSIBLE PARTIES**

To be filled out by those programs owned by a Public School District, Government Agency or Charter School
List all those persons responsible for the district policies, procedures, and decisions. They may be the governing board, superintendent and may or may not include the principal.

Printed Name	Title	Address (Street, City, State, Zip)

Arizona Department of Health Services
OFFICE OF CHILD CARE LICENSING
CONTROLLING PERSONS GUIDELINES

<i>ORGANIZATION</i>	<i>CONTROLLING PERSONS</i>
Partnership	General Partner Any Limited Partner who holds at least ten per cent of voting rights
Corporations, Associations, Limited Liability Company, Municipal Corporations/Agencies	President Chief Executive Officer Incorporator Agent Any person owning or controlling at least ten percent of the voting securities
School Districts, Counties	Designated Agent
Other	Owner(s) having the power to vote at least ten per cent of the outstanding voting securities Any person holding a beneficial interest in at least ten per cent of the liabilities of the applicant or licensee

*** These are general guidelines and NOT all-inclusive. The actual controlling person must be determined on a case-by-case basis by the organization.**

See A.R.S. § 36-881.4, A.R.S. § 36-889
<http://www.azleg.gov/ars/36/00889.htm>